

Estate Inspections

Residents, partners and Ward Members are welcome to attend estate inspections. We want attendee's to enjoy the inspection but ask that you observe the following guidelines to keep all attendees safe and well during the inspection.

Risk assessment

- A risk assessment will be undertaken on the day by the Housing Officer.
- Adverse weather - frost, ice, snow and heavy fog. The Housing Officer will make an assessment on the day if the inspection needs to be cancelled.
- Wear identification
- Wear appropriate clothing and footwear
- Needle sticks, please don't touch or pick up
- Please stay with the Housing Officer at all times
- Cleaning, please note in some properties cleaning may be in progress, please take care and observe appropriate signage
- Please don't approach or encourage animals, such as dogs
- Please ensure you avoid uneven surfaces and hilly terrain.

On the day – what will happen

- Please arrive at pre-arranged meeting place at the specified time
- Upon arrival the Housing Officer will give a brief outline to the group on the purpose of the inspections and what you should look for; also:
- A copy of the last inspection form
- A copy of a blank inspection form to note new items
- A map of the area / patch to help everyone focus on the main issues, this should include, shrubbery borders and greens space
- Housing Officer should have mobile phone for health and safety purposes but also to report any urgent issues identified.

After the inspection

A copy of the typed up inspection form should be forward to all attendee's for information.